

Bay Consortium Workforce Development Board, Inc.

Friday, August 9, 2019

Comfort Suites

4195 Main Street

Chincoteague, VA 23336

10:00 A.M.

The Bay Consortium Workforce Development Board, Inc. met Friday, August 9, 2019 in Chincoteague, VA.

Call to Order: Dennis Parsons, Chairman, called the meeting to order at 10:00 A.M.

Welcome and Speakers: During this time Board members introduced themselves. Jeanette Edwards from Eastern Shore Rural Health and Robin Rich Coates from the G3 program at Eastern Shore Community College spoke on their respective programs.

Roll Call: Dennis Parsons requested the roll call with the following members recorded as present:

Meg Bohmke, Stafford County Board of Supervisors

Nikole Cox, Department of Social Services

Steve Goodall, WestRock

Tracy Harrington, Department of Aging and Rehabilitative Services

Ken Knull, Yankee Point Marina

Marjorie Lampkin, Rappahannock Community College

Vanesa Livingstone, Department of Social Services

David Mann, Mann Printing

Martha O'Keefe, Germanna Community College

Jason Perry, Rappahannock Community College

Kelvin Pettit, Accomack-Northampton Electric Co-Op

Percy Pollard, Pollard Consulting Services

Cherlanda Sidney-Ross, Department of Social Services

The following members were represented by an alternate or proxy:

Danielle Robinson, Middle Peninsula Adult Education, alternate Amy Shockley

Deborah Warf, Virginia Employment Commission, proxy to Marjorie Clift-Bowman
David Mann, Mann Printing, proxy to Steve Goodall

The following members were neither represented by an official alternate or proxy:

Louis Belcher, Middlesex County
Melvin Carter, United Auto Workers Local 2123
Russ Culver, Marus Enterprises
Josh Gemerek, BayAging
Bridgett Landess, Union First Market Bank
Bill Leyden, Elevator Constructors Local 52
Rebecca Mann, Rappahannock Goodwill Industries
April Rounds, MITRE Corporation

A quorum was present.

Others present were: Vashon Canty, John Priest, Arventa Smith, Hosey Burgess, Robin Rich Coates, Jeanette Edwards, Dr. Scott Whoopin. Tina Taylor, Jackie Davis, Kristina Allen, Steven Golas, and Katlyn Moss.

Approval of Minutes: A motion was made to approve the May 1, 2019 minutes. The motion was seconded and carried by a unanimous vote.

Public Comment: There was no public comment.

Executive Committee: Dennis Parsons presented members with the current audit, stating that it had once again come back clean.

One Stop Committee: Jackie Davis gave the committee update. She presented members with Self Sufficiency Policy, stating that the only updates were annual updates to the income levels. A motion was made to approve the Self Sufficiency Policy, which was seconded and approved. She also discussed the center certification updates.

Labor Market Committee: Martha O'Keefe gave the committee update. She reviewed the updated Strategic Plan with members and asked for them to send any feedback they might have. She also discussed the need for lists of Business and Community Outreach from the Board Members.

Performance and Accountability: Steve Goodall gave the committee report. He noted that the planned meeting with SkillSource about performance numbers had been canceled due to a lack of quorum and was in the process of being rescheduled. Meg Bohmke noted the low number of clients served from the Stafford area and asked how she as an elected official could change that. Marjorie Clift-Bowman stated that Christine Slattery had done a significant amount of outreach for work experiences. Meg Bohmke

would like local Public Information Officers to work together with the Workforce Board. Jason Perry asked if video conferencing would count towards a quorum, Jackie Davis responded that it could not.

Board Development: Jackie Davis gave the committee report. She discussed the vacancies on the Board and the potential new members.

Youth Council: Marjorie Lampkin noted that the Youth Council did not meet.

Old Business: Jackie Davis went over the budget with members. She noted that OJT money had been moved back to the providers, had lowered the Incumbent Worker money amount, and discussed how she had decreased some Administrative costs. A roll call vote was taken, voting yes was: Meg Bohmke, Nikole Cox, Steve Goodall, Tracy Harrington, Ken Knull, Vanesa Livingstone, David Mann, Martha O’Keefe, Dennis Parsons, Kelvin Pettit, Percy Pollard, Danielle Robinson, Cherlanda Sidney-Ross, and Deborah Warf. Abstaining was: Marjorie Lamkin and Jason Perry.

New Business: Jackie Davis again mentioned the importance of the Business and Community Outreach lists.

Executive Director’s Update: Jackie Davis gave the update. She noted that after reaching out to Louis Belcher, he was ill and there was a card in the back of the room for everyone to sign to be sent to him. Jackie Davis let members know that she had been meeting with regional partners, Chamber of Commerce’s, and Resource Councils. She stated that she was working on creating the Northern Neck, Middle Peninsula, and Eastern Shore’s Business Services Teams. She had given new job titles and descriptions to staff. She was working on scheduling hiring and resource events for the community. She mentioned that she had traveled with Megan Healy to meet with local county administrators. She was working on the lease for the Fredericksburg Center. She was working on having the VEC move in with Eastern Shore Community College. She will be a speaker at a farmworker resource fair night. She will be presenting to the regional Department of Social Services. She will be meeting with the Executive Director of the Northern Neck Boys and Girls Club, Phillip Mumford. Ken Knull and Marjorie Lampkin offered to attend the meeting with her. Jackie Davis has plans to present to Middle Peninsula Alliance, Caroline County Department of Social Services, Eastern Shore Business Services, Virginia Space, King and Queen Board of Supervisors, and a Tappahannock employer. She stated there was a grant they had already applied for, and one they were currently working on. She also plans to reach out to the superintendents of the schools in the area.

Public Comment: There was no public comment.

There being no further business, Dennis Parsons called the meeting to end at 10:55 A.M.

Respectfully submitted,

Katlyn Moss