

Bay Consortium Workforce Development Board, Inc.

Wednesday November 6, 2019

Fredericksburg Career Works Center

10304 Spotsylvania Ave

Fredericksburg, VA 22408

10:00 A.M.

The Bay Consortium Workforce Development Board, Inc. met Wednesday, November 6, 2019 in Fredericksburg, VA.

Call to Order: Dennis Parsons, Chairman, called the meeting to order at 10:00 A.M.

Welcome and Speakers: During this time Dennis Parsons introduced the speakers, Rob Wittman, Congressman, and David Cooper, Brisben Center. Rob Wittman spoke on the workforce and education needs in the area, as well as the acts that he has put forward to further workforce training and education. David Cooper spoke about the Brisben Center, a homeless center in the City of Fredericksburg, and their work with training their clients in self sufficient jobs.

Roll Call: Dennis Parsons requested the roll call with the following members recorded as present:

Louis Belcher, Middlesex County

Meg Bohmke, Stafford County Board of Supervisors

Melvin Carter, United Auto Workers Local 2123

Jean Fraysse, Agreements By You

Josh Gemerek, BayAging

Tracy Harrington, Department of Aging and Rehabilitative Services

Ken Knull, Yankee Point Marina

Marjorie Lampkin, Rappahannock Community College

David Mann, Mann Printing

Rebecca Mann, Rappahannock Goodwill Industries

Martha O'Keefe, Germanna Community College

Jason Perry, Rappahannock Community College

Danielle Robinson, Middle Peninsula Adult Education

Cherlanda Sidney-Ross, Department of Social Services

The following members were represented by an alternate or proxy:

Vanesa Livingtone, Department of Social Services, alternate Brittany Coleman
Deborah Warf, Virginia Employment Commission, alternate to Marjorie Clift-Bowman
Jason Perry, Rappahannock Community College, proxy to Marjorie Lampkin
Steve Goodall, WestRock, proxy to David Mann

The following members were neither represented by an official alternate or proxy:

Nikole Cox, Department of Social Services
Russ Culver, Marus Enterprises
Bridgett Landess, Union First Market Bank
Bill Leyden, Elevator Constructors Local 52
Martha O'Keefe, Germanna Community College
Kelvin Pettit, Accomack-Northampton Electric Co-Op
Percy Pollard, Pollard Consulting Services

A quorum was present.

Others present were: Megan Bergen, Karenn Klatz, Bob Ehrhart, Caris Dennehy, Jackie Davis, Kristina Allen, Steven Golas, and Katlyn Moss.

Dennis Parsons introduced Caris Dennehy, a Youth Work Experience at the Fredericksburg Workforce Center, to the Board members.

Approval of Minutes: A motion was made to approve the August 9, 2019 minutes. The motion was seconded and carried by a unanimous vote.

Public Comment: There was no public comment.

Executive Committee: Dennis Parsons presented members with the current audit, stating that it had once again come back clean.

One Stop Committee: Rebecca Mann gave the committee update. She presented members with the Case Management, Case Notes, and IEP/ISS Update and Review Policy update for approval. A motion was made to approve the Case Management, Case Notes, and IEP/ISS Update and Review Policy update, which was seconded and approved.

Labor Market Committee: Jackie Davis gave the committee update. She discussed the two eligible training providers up for approval, Richmond Adult Technical Center and MD Tech Solutions. A motion was made to approve Richmond Adult Technical Center and MD Tech Solutions as eligible training providers, which was seconded and approved.

Performance and Accountability: David Mann gave the committee report. He noted that in the Quarterly Reports at the committee meeting, the 40% Minimum Training Expenditure Requirement was reported as 0% due to reporting issues, however Steven Golas had reported the actual numbers to the committee, where all contractors were meeting the 40% Minimum Training Expenditure Requirement.

Board Development: Josh Gemerek gave the committee report. He noted that April Rounds had changed work positions and would no longer be able to be on the Workforce Board. He also noted that Caroline County still needed a representative and Jackie Davis was working with her contact to get him on the Workforce Board. Josh Gemerek also noted that they had discussed moving the Eastern Shore board meeting from August to November in an effort to save costs, and it would be further discussed at the next committee meeting.

Youth Council: Marjorie Lampkin noted that the Youth Council did not meet. She explained that the Youth Council had agreed to rotate meeting locations, but since then, attendance had dropped, so meetings would be returned to Warsaw.

Old Business: Meg Bohmke asked about the enrollment numbers for the George Washington area. Jackie Davis explained that the percentage of planned participants was not a worry at this time in the year.

New Business: Dennis Parsons presented members with the updated PY 19-20 Budget with the inclusion of the Economic Equity Grant for approval. A motion was made to approve the amended budget, which was seconded and approved, with Marjorie Lampkin and Jason Perry abstaining.

Executive Director's Update: Jackie Davis gave the update. She let members know that she had been meeting with regional partners, Chamber of Commerce's, and Resource Councils. She also noted that she had been working on MOUs and IFAs. She had met with every Department of Social Services in the Bay WDB service area. She had sat on a Good Jobs Here Panel for GoVA. Steve Goodall discussed the possibility of having the February Board meeting at WestRock. Jackie Davis mentioned that should be speaking the following week at Haynesville Correctional Center. She also noted that Steven Golas may have lined up an Incumbent Worker Training in the area. Ken Knull asked her about her takeaway from these meetings, and Jackie Davis noted that by meeting with everyone, she was finding avenues of helping others that would not have been obvious without meeting new partners. Meg Bohmke asked about Haynesville Correctional Center. Dennis Parsons asked about the availability of mentorships at area jails and correctional centers. Marjorie Clift-Bowman and Rebecca Mann let him know that Virginia Cares provided that service in the Fredericksburg area.

Other Items for Discussion: There were no other items for discussion.

Public Comment: There was no public comment.

There being no further business, Dennis Parsons called the meeting to end at 11:05 A.M.

Respectfully submitted,

Katlyn Moss