

**DRAFT
AGENDA**

**Bay Consortium Workforce Development Board, Inc.
Board Development Committee
Wednesday, October 14, 2020
11:00 A.M.**

- I. Call to Order
- II. Roll Call
- III. Public Input
- IV. Approval of Meeting Notes from July 15, 2020 Meeting
- V. New Business
 - A. Committee Elections
- VI. Old Business
 - A. Strategic Priorities
 - B. Board Manual
 - C. Board Membership
- VII. Other Topics for discussion
- VIII. Adjournment

Bay Consortium Workforce Development Board, Inc.
Board Development Committee Meeting
Draft Notes
Tuesday, July 15, 2020
11:00 A.M.

The Board Development Committee met Tuesday, January 15, 2020 via Zoom.

Call to Order: Joshua Gemerek called the meeting to order at 11:00 am.

Roll Call: Present were Josh Gemerek. Not present was Danielle Robinson, Leigh Ramos, Also present was Jackie Davis and Katlyn Moss, WDB Staff. A quorum was not present.

Approval of Minutes: The minutes from the October 16, 2019 meeting were tabled.

Public Input: There was no public input.

New Business: There was no new business.

Old Business: Josh Gemerek reviewed the Board Manual and recommended a few edits, specifically about new Board members. He also noted that he would like all revisions sent out the to committee after the Performance and Accountability Committee for review before the Executive Committee. Jackie Davis reviewed the Strategic Priorities. She noted that Business Services teams were still meeting, she was in touch with Local Elected Officials. Josh Gemerek asked about member outreach groups. Jackie Davis stated that staff had tried to collect the information before in the past few years and did not receive a lot of feedback. Jackie Davis presented members with the Annual Disclosure Statement of Economic Interests and let members know they were due back before September.

Other Topics: Jackie Davis discussed the November meeting and whether or not it should be in person or virtual. Josh Gemerek recommended planning for the November meeting to be virtual, but to include it for discussion at the Executive Committee and Board meetings.

There being no further business, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,
Katlyn Moss

Strategic Priority Number Three: Business and Community Engagement –Board
Development

Goal: Enhance outreach and connectivity to business and community partners

Objectives:

1. Enhance connections with regional employers through ongoing outreach and resource promotion
 - a. Number of employers reached
 - b. Marketing – flyers, emails, newsletter?
2. Enhance communication and collaboration with local elected officials
 - a. Board of supervisors meeting
 - b. Meetings with LEO/County Admin.
3. Coordinate and collaborate with community partners to promote and align resources of all stakeholders without duplicating services
 - a. Stakeholder visits/projects/partner meetings
4. Evaluation – Track business and community outreach by WDB members and staff
 - a. What business community outreach are WDB members engaged with
 - b. Number of business/community engagement projects
 - i. What type of engagement

Bay Consortium Workforce Investment Board, Inc. Membership				
Representation and Term				
Jurisdiction	PD/RM*	Board Member	Representation	Term Expiration
Caroline	16			
Fredericksburg	16	Mann, Rebecca	Business	6/30/2021
King George	16	Frayesse, Jean	Business	6/30/2023
Spotsylvania	16	O'Keefe, Martha	Education-Community College	6/30/2022
Spotsylvania	16	Carter, Melvin	Labor, Business	6/30/2020
Spotsylvania	16	Parsons, Dennis	Business	6/30/2022
Stafford	16	Bohmke, Meg	Business	6/30/2022
King George	16	Frayesse, Jean	Business	6/30/2022
Lancaster	17	Knull, Kenneth	Business	6/30/2023
Northumberland	17	Mann, David	Business	6/30/2020
Richmond	17	Lampkin, Majorie	Education-Community College	6/30/2023
Richmond	17	Landess, Bridget	Business	6/30/2022
Richmond	17	Livingstone, Vanesa	Other: Social Services	6/30/2022
Westmoreland	17	Moon, Greg	Business	6/30/2023
Essex	18			
King & Queen	18	Pollard, Percy	Business	6/30/2022
King William	18	Goodall, Steve	Business	6/30/2023
	18	Robinson, Danielle	Education	6/30/2022
Mathews	18	Perry, Jason	Education-Community College, One Stop Partner	6/30/2021
	18	Ramos, Leigh	Business	6/30/2023
Middlesex	18	Gemerek, Joshua	Housing, One Stop Partner	6/30/2022
	18	Belcher, Louis	Economic Development, Business	6/30/2021
Accomack	22	Pettit, Kelvin	Business	6/30/2022
Northampton	22	Tompkins, Patrick	Education-Community College, One Stop Partner	6/30/2023
	RM	Harrington, Tracy	Dept Rehabilitative Services, One Stop Partner	6/30/2020
	RM	Warf, Deborah	VA Employment Commission, One Stop Partner	6/30/2023
	RM	Leyden, Bill	Elevator Constructors Local 52, Labor	6/30/2022
	RM	Cox, Nikole	Dept of Social Services	6/30/2023
*PD-Planning District				
*RM-Required Member				