

DRAFT AGENDA

**Bay Consortium Workforce Development Board, Inc.
One Stop Committee
Tuesday, January 9, 2024
10:00 A.M.**

<https://us02web.zoom.us/j/83366167121?pwd=MVN3OEIadFJlS0ljRGpyQ2NJUVpVZz09>

The One Stop Committee will be meeting on Tuesday, January 9, 2024 at 10:00 a.m. via Zoom.

- I. Call to Order:**
- II. Roll Call:**
- III. Public Input:**
- IV. Approval of October 10, 2023 Meeting Minutes:**
- V. New Business:**
- VI. Old Business:**
- VII. One Stop Manager Update:**
- VIII. Business Services Report:**
- IX. Other Topics for discussion:**
- X. Adjournment:**

Bay Consortium Workforce Development Board, Inc.
One Stop Committee Meeting Minutes
Tuesday, October 10, 2023
10:00 A.M.

The One Stop Committee met on Tuesday, October 10, 2023 via Zoom.

- XI. **Call to Order:** Deborah Warf called the meeting to order at 10:00 a.m.
- XII. **Roll Call:** Present was Deborah Warf, Tracy Harrington, Hosey Burgess, Robert Dixon, and Steve Cox. Not present was Scott Hall. Also present was Jackie Davis, Lauren Fallin, Steven Golas, Kristina Allen, and Jessica Weber.
- XIII. **Public Input:** There was no public input.
- XIV. **Approval of July 19, 2023 Meeting Minutes:** Steve Cox made a motion to approve the minutes from the July 19, 2023 meeting. Hosey Burgess seconded his motion, passing the motion unanimously.
- XV. **New Business**
 - A. **OSO Report:** Jessica Weber provided the One Stop Committee the One Stop manager report. She reported that the traffic across all centers has increased since last year. Jessica also reported that the MyJourney system will be able to be utilized next quarter.
 - B. **BS Report:** Jackie Davis provided the One Stop Committee the Business Services report. She reported that we have exceeded in businesses served this quarter compared to last quarter. Jackie also reported that job fairs have been hosted in the Northern Neck Virginia Career Works Center for Teal Jones and three people were hired as a result. Steven Golas reported that there is incumbent worker training being done in Fredericksburg for Finish Line Environmental Construction. Jackie announced that there is an upcoming business appreciation event in the Northern Neck at Yankee Point Marina in November.
 - C. **Strategic Plan Metrics:** Jackie Davis reviewed and discussed the Strategic Plan Metrics with the One Stop Committee.
- XVI. **Old Business:** There was no old business to discuss.
- XVII. **Other Topics for discussion:** Jackie Davis announced that there is an upcoming Joint Board/CLEO meeting on November 1, 2023 at 10:00 a.m. at Teal Jones.
- XVIII. **Adjournment:** With there being no further business to discuss, Deborah Warf adjourned the meeting at 10:23 a.m.

Respectfully submitted,
Lauren Fallin