



Chief Local Elected Officials Meeting

Wednesday, May 8, 2024

10:00 a.m.

Northern Neck Planning District Commission

457 Main Street Warsaw, VA 22572

Draft Agenda
Chief Local Elected Officials Meeting
Wednesday May 8, 2024
10:00 a.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of February 7, 2024 Meeting Minutes**
- IV. Public Comment**
- V. Old Business**
- VI. New Business**
 - A. One Stop Operator Report – Jessica Weber**
 - B. Business Services Report – Jacob McCaleb**
 - C. Youth Report – Giles Scott**
 - D. Critical Sector Job Quality Grant Report – Makalia Records**
 - E. Liaison Report – Marianne Gibbs**
 - F. PY 24 – 25 Budget**
 - G. Membership**
 - i. New Membership**
 - ii. Renewals**
 - iii. Vacancies**
 - H. PY 24 – 25 CLEO Officers**
 - i. Chair, Vice-chair, Member-at-large**
 - I. Executive Director’s Update**
 - J. Public Comment**
 - K. Adjournment**

Bay Consortium Workforce Development Board/Chief Local Elected Officials Board Joint Meeting Minutes
Wednesday, February 7, 2024
10:00 a.m.

- I. Call to order:** Ashley Forbes called the meeting to order at 10:00 a.m.
- II. Welcome – Deltaville Maritime Museum:** The BCWDB Board and CLEOs were welcomed and introduced to the Deltaville Maritime Museum.
- III. ROI Presentation:** Fletcher Mangum gave an informative presentation for the ROI to the BCWDB Board and CLEO members.
- IV. Roll Call:**

CLEO Attendance

Jurisdiction	Representative(s)	Attendance
Accomack County	Jessica Hargis, Mike Mason	Absent
Caroline County	Gary Wilson	Present in-person
City of Fredericksburg	Bill Freehling	Absent
Essex County	Bud Smith	Present in-person
King George County	Nick Minor, Ken Strond	Present in-person
King and Queen County	Vivian Seay	Absent
King William County	Justin Catlett	Absent
Lancaster County	Don Gill	Alternate: John
Mathews County	Marianne Gibbs	Present in-person
Middlesex County	Don Harris, Celane Roden, John Anzivino	Present in-person
Northampton County	Charles Kolakowski	Absent
Northumberland County	Lutrell Tadlock, Drew Bayse	Absent

Richmond County	Hope Mothershead	Present in-person
Spotsylvania County	Kevin Marshall	Present in-person
Stafford County	Meg Bohmke	Absent
Westmoreland County	Ben Prescott	Alternate: Donna Cogswell Present remotely on Zoom

There is a physical quorum.

BCWDB Board Attendance

Public (5)		Private (6)	
Joshua Gemerek	Present in-person	Ashley Forbes	Present in-person
Ian Ginger	Present in-person	Greg Moon	Present in-person
Marjorie Lampkin	Present in-person	Jennifer Bowhey	Alternate: Stephen Bowhey Present in-person
Debbye Warf	Present in-person	Stephen Cox	Absent
Nick Minor	Present in-person	Felicia Ainsa	Present remotely on Zoom
Tracey Harrington	Present in-person	Shawn Hildebrand	Absent
Scott Hall	Absent	Melvin Carter	Absent
Hosey Burgess	Present in-person	Raymond Staton Jr.	Absent
Robert Dixon	Present in-person	Dennis Parsons	Present in-person
Vanesa Livingstone	Alternate: Brooke Present in-person	Beverly Davis	Absent
Gary Wilson	Present in-person	Glenn Purcell	Present in-person
Marianne Gibbs	Present in-person	Brittany Metts	Absent
Tracy Elliott	Present in-person	Sara Carroll	Absent
		Ben Whanger	Absent
		Matt Weaver	Present in-person

		Kendall Webre	Present in-person
		Jaclyn Ammons	Absent

There is a physical quorum for both public and private sectors.

Also present in-person was Jackie Davis, Jacob McCaleb, and Giles Scott. Also present remotely on Zoom was Lauren Fallin.

- I. **Approval of Minutes from November 1, 2023, meeting:** Deborah Warf from the BCWDB Board made a motion to approve the minutes from the November 1, 2023, meeting, and Ian Ginger from the BCWDB Board seconded their motion, passing the motion unanimously. Hope Mothershead of Richmond County from the CLEOs made a motion to approve the minutes from the November 1, 2023, meeting, and Kevin Marshall of Spotsylvania County from the CLEOs seconded their motion, passing the motion unanimously.
- II. **Public Comment:** There was no public comment.
- III. **Business Reports – Information:**
 - A. **One-Stop Manager Report – Jessica Weber:** Jessica Weber gave the One-Stop Manager Report to the BCWDB Board and CLEO members. She stated how the Warsaw center has an average of 150 visitors a month and have spread awareness of their resources greatly. There has been an increase in customer traffic across all centers, mostly due to seasonal layoffs. The Fredericksburg center had over 1000 visitors last month.
 - B. **Business Services Report – Jacob McCaleb:** Jacob McCaleb introduced himself to the BCWDB Board and CLEO members and gave a basic introduction of himself, as well as the Business Services report for the 2nd quarter. He informed the BCWDB Board and CLEO members of his onboarding and current work, such as partner introductions, meetings, learning materials, outreach, and events he is currently working on. Jacob stated that in this quarter, he has currently served 63 businesses in PD16, 40 in PD17, 53 in PD22, and 22 in PD18. The top 5 business services that were utilized were workforce recruitment services, training services, employer information and support services, consulting services, and accessing untapped labor pools.
 - C. **Youth Report – Giles Scott:** Giles Scott gave the Youth Report to the BCWDB Board and CLEO members. Giles stated that he attended multiple career exploration events, such as the Intern Expo at the Fredericksburg Chamber of Commerce, Caroline Career Day, North Stafford College and Career Day, and the Stafford County Job Fair. Giles also has three career exploration events in progress in the Eastern Shore, future career development workshops, and publishing is in process for coloring books. Giles has partnered up with Rappahannock Work and Learn Collaborative, FRCC Workforce

Now Committee, LCPS Community Focus Group, Eastern Shore Community Partners, and King and Queen CARE Team. He has partnered with 13 local schools, 3 community colleges, 3 after-school/club programs, and 2 educational providers. Giles has been outreaching and partnering with 9 different local schools utilizing the Career Exploration Virtual Reality (VR) program. The leading interest for the Career Exploration VR program is the medical field.

IV. CLEO New Business

- A. CLEO Nominations:** There are 3 new nominations from the BCWDB Board and CLEO. Marianne Gibbs of Mathews County as a nomination for the Board and CLEO, Jaclyn Ammons, Tracy Elliott. Kevin Marshall of Spotsylvania County made a motion for the 3 new members to be nominated and Hope Mothershead of Richmond County seconded their motion, passing the motion unanimously.
- B. CLEO Liaison:** Jackie Davis stated that the Bylaws call for 2 CLEO liaisons, and we currently just have Nick Minor. Marianne Gibbs was nominated as the CLEO Liaison by Hope Mothershead of Richmond County and Kevin Marshall of Spotsylvania County seconded the motion, passing the motion unanimously.

V. CLEO Old Business: There was no old business to be discussed.

VI. Board New Business

A. Standing Committee Reports

- i. Executive Committee:** Ashley Forbes stated that the Executive Committee met on January 31, 2024, at the Northern Neck Planning District Commission and went over the standing committee reports, quarterly performance reports, ROI, GOVA study update, the Priority of Service Policy, the RFP, and the PY 22 – 23 Audit. The Executive Committee sent the RFP for approval by the BCWDB Board. Dennis Parsons made a motion to approve the RFP and Deborah Warf seconded their motion, passing the motion unanimously.
- ii. One-Stop Committee:** Deborah Warf stated that the One-Stop Committee met on January 9, 2024, via Zoom. Jessica Weber, the One Stop Manager, gave the committee a quarterly update of the Virginia Works Centers. Jacob McCaleb also introduced himself to the One-Stop Committee.
- iii. P&A Committee:** Jackie Davis stated that the Performance and Accountability Committee met on January 17, 2024, via Zoom. Steven Golas went over the quarterly performance reports with the committee and noted that some counties did not have any new enrollments, so he is taking a closer look and communicating with those counties to further address the issue.
- iv. Labor Market Committee:** The Labor Market Committee did not meet this quarter.

- v. **Board Development Committee:** The Board Development Committee did not meet this quarter.
- vi. **Youth Council:** Marjorie Lampkin stated that the Youth Council met on January 16, 2024, via Zoom. Steven Golas went over the quarterly performance reports with the Youth Council.
- B. **Priority of Service Policy:** Ian Ginger made a motion to approve the Priority of Service Policy and Deborah Warf seconded their motion, passing the motion unanimously.
- C. **GOVA Study:** Ashley Forbes gave an overview of the GOVA study to the BCWDB Board and CLEO members.
- D. **PY 22 – 23 Audit:** Ashley Forbes gave an overview of the PY 22 – 23 Audit to the BCWDB Board and CLEO members.
- VII. **Board Old Business:** There was no old business to be discussed.
 - I. **Executive Director’s Update:** Jackie Davis gave the Executive Director’s update to the Board and CLEO members. Jackie Davis stated that the VCW Bay website is currently being worked on by a company in the Fredericksburg region, and they are currently in the first phase of undergoing updating the website. The website will be more focused on the Board. Jackie also announced that her and Ashley Forbes have begun working with the consultant on the US DOL grant for critical job sectors.
- VIII. **Other Items for Discussion:** There were no other topics for discussion.
- IX. **Public Comment:** There was no public comment.
- X. **Adjournment:** With there being no further business to discuss, Ian Ginger made a motion to adjourn the meeting, and Deborah Warf seconded their motion, passing the motion unanimously. Ashley Forbes adjourned the meeting at 11:19 a.m.

Respectfully submitted,
Lauren Fallin

PY 24 – 25 Budget

Bay Consortium Workforce Development Board		
PY 24-25 Proposed Budget		
Revenue	Approved PY23-24 Budget	Proposed PY24-25 Budget
Total WIOA Title I		
Admin	\$ 194,666.90	\$ 117,503.32
Adult	\$ 528,906.38	\$ 431,344.41
Dislocated	\$ 423,495.29	\$ 346,486.20
Youth	\$ 671,464.84	\$ 486,645.93
FieldPrint	\$ 2,711.50	\$ 2,400.00
Locality	\$ 92,070.38	\$ 99,758.00
Critical Sector Job Quality Grant	\$ 495,878.00	\$ 392,507.00
VCW Mgmt	\$ 12,000.00	\$ 6,000.00
Transportation to Learn	\$ 25,000.00	\$ 13,839.29
Youth Outreach	\$ 25,000.00	\$ 9,000.00
Career DWG	\$ 54,167.00	
GOVA TPI	\$ 198,190.58	
Community Project Funding		\$ 200,000.00
Total Revenue	\$ 2,723,550.87	\$ 2,105,484.15
Expenses		
Board		
	Approved PY23-24 Budget	Proposed PY24-25 Budget
Advertising	\$ 500.00	\$ 500.00
Audit	\$ 16,200.00	\$ 16,200.00
Dues/Publications	\$ 500.00	\$ 500.00
Employee Salaries	\$ 262,387.50	\$ 270,259.13
Employee Benefits	\$ 78,716.25	\$ 81,077.74
Employee Taxes	\$ 24,270.84	\$ 24,998.97
Equip. Purchase	\$ 1,500.00	\$ 1,500.00
Equip. Rental	\$ 4,000.00	\$ 4,000.00
Equip. Repair	\$ 750.00	\$ 750.00
Insurance	\$ 7,000.00	\$ 7,000.00
Office Rent	\$ 10,000.00	\$ 10,000.00
Office Supplies	\$ 2,000.00	\$ 2,000.00
Postage	\$ 500.00	\$ 500.00
Printing	\$ 500.00	\$ 500.00
Telephone/Communications/Webpage	\$ 7,500.00	\$ 7,500.00
Professional Fees/PT Staff	\$ 2,000.00	\$ 2,000.00
Professional Development	\$ 5,000.00	\$ 5,000.00
Staff Travel	\$ 20,000.00	\$ 20,000.00
Board/CLEO Travel	\$ 13,500.00	\$ 13,500.00
Board Total	\$ 456,824.59	\$ 467,785.83
Programs		
	Approved PY23-24 Budget	Proposed PY24-25 Budget
SUB AREA 16 Adult/Dislocated	\$ 286,923.75	\$ 262,777.11
SUB AREA 17 and 18 Adult/Dislocated	\$ 243,551.05	\$ 119,444.14
SUB AREA 22 Adult/Dislocated	\$ 119,121.17	\$ 95,555.31
SUB AREA 16 YOUTH	\$ 169,656.60	\$ 144,568.39
SUB AREA 17 and 18 YOUTH*	\$ 155,363.94	\$ 65,712.91
SUB AREA 22 YOUTH	\$ 84,561.37	\$ 52,570.32
One-Stop Operator	\$ 50,000.00	\$ 50,000.00
Business Services	\$ 107,416.88	\$ 98,713.75
Incumbent Worker Training	\$ 15,000.00	\$ 15,000.00
On-the-Job Training	\$ 15,000.00	\$ 20,000.00
Youth Outreach	\$ 100,416.88	\$ 102,829.38
Youth Initiative	\$ 50,000.00	
GOVA TPI	\$ 188,440.58	
CAREER DWG	\$ 54,167.00	
Transportation to Learn	\$ 22,500.00	\$ 12,175.00
Youth Outreach and Marketing	\$ 22,750.00	\$ 7,000.00
Critical Sector Job Quality Grant	\$ 471,539.47	\$ 347,191.00
Community Project Funding		\$ 200,000.00
Programs Total	\$ 2,156,408.67	\$ 1,593,537.32
Expenses Total	\$ 2,613,233.27	\$ 2,061,323.15
Unobligated Reserve	\$ 110,317.60	\$ 44,161.00
Total	\$ 2,723,550.87	\$ 2,105,484.15
Board Approval	5/1/2024	
CLEO Approval		



I NOMINATION FORM

1-Name (First, MI, Last) Jarrod Elwell		2-LWDA # 13	3-Date 02/01/2024
4-Street Address 30001 Signboard Road		13-Nominee Characteristics	
5-City Doswell	6-County Caroline	Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	
7-State Virginia VA	8-ZIP 23047	Race:	
9-Home Phone (include area code) 202-352-7076		White <input type="checkbox"/> Black <input type="checkbox"/>	
10-Work Phone (include area code) 804-551-0848		Hispanic <input checked="" type="checkbox"/> Amer. Indian <input type="checkbox"/>	
11-FAX	12-E-Mail jarrod.elwell@rich.frb.org	Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/>	
15-LWDA Name Bay Consortium Workforce Development Board		Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
16-Labor/ CBO/ Apprenticeship Representative		14-Recommended for (see section number)	
Title <input type="checkbox"/> Labor <input type="checkbox"/> CBO <input type="checkbox"/> Organization <input type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>		16- Labor/ CBO/ Apprenticeship <input type="checkbox"/> 17-Private Sector (Business) <input type="checkbox"/> 18-Education <input type="checkbox"/> 19-VEC <input type="checkbox"/> 20-Economic Development <input type="checkbox"/> 21-VDARS/VDBVI <input type="checkbox"/> 22-DSS <input type="checkbox"/> 23-Optional/Other <input type="checkbox"/>	
17-Private Sector (Business) Representative		Yes No Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/> Female-Owned Business <input type="checkbox"/> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/> Number of Employees _____	
Title _____ Business _____ Type of Business _____		19-VEC Representative	
18-Education Representative		Title _____ Institution _____ Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>	
20-Economic Development Representative		21-VDARS/VDBVI Representative	
Title _____ _____		Title _____ _____	
24-Nominator		23-Optional/ Other Representative	
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <i>Signature</i> </div> <div style="text-align: center;"> 03/27/24 <i>Date</i> </div> </div> Carrie Cook, VP of Community Development and CAO Printed/Typed Name & Title of Nominator Federal Reserve Bank of Richmond Nominator Organization (704) 301-4842 Phone carrie.cook@rich.frb.org Email		Title <u>Community Development Regional Manager</u> Agency <u>Federal Reserve Bank of Richmond</u>	
		25-Action by Chief Elected Official	
		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ _____ <i>Signature of Chief Elected Official</i>	
		_____ <i>Date</i>	



NOMINATION FORM

1-Name (First, MI, Last) Melissa N Sheffield		2-LWDA #		3-Date 04/11/2024	
4-Street Address 1901 Main Street			13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>		
5-City West Point		6-County King William			
7-State Virginia		8-ZIP 23181	14-Recommended for (see section number) 16- Labor/ CBO/ Apprenticeship <input type="checkbox"/> 17-Private Sector (Business) <input type="checkbox"/> 18-Education <input type="checkbox"/> 19-VEC <input type="checkbox"/> 20-Economic Development <input type="checkbox"/> 21-VDARS/VDBVI <input type="checkbox"/> 22-DSS <input type="checkbox"/> 23-Optional/Other <input type="checkbox"/>		
9-Home Phone (include area code) 757-603-5564		10-Work Phone (include area code) 804-843-5236			
11-FAX		12-E-Mail melissa.sheffield@westrock.com	17-Private Sector (Business) Representative Title <u>Human Resource Manager</u> Business <u>Manufacturing</u> Type of Business <u>Paper Mill</u> Number of Employees <u>550</u> Minority-Owned Business Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Female-Owned Business Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>		
15-LWDA Name					
16-Labor/ CBO/ Apprenticeship Representative			18-Education Representative Title _____ Institution _____ Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>		
Title Labor <input type="checkbox"/> CBO <input type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>					
17-Private Sector (Business) Representative			19-VEC Representative Title _____		
Title _____ Business _____ Type of Business _____					
18-Education Representative			21-VDARS/VDBVI Representative		
20-Economic Development Representative			22-DSS Representative		
24-Nominator			23-Optional/ Other Representative		
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> Signature _____ Date <u>4/11/24</u>			Title _____ Agency _____		
Printed/Typed Name & Title of Nominator <u>Tom Wadsworth General Manager</u> Nominator Organization <u>West Rock</u> Phone <u>484-447-7239</u> FAX _____ tom.wadsworth@westrock.com Email _____			25-Action by Chief Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ Signature of Chief Elected Official _____ Date _____		



I NOMINATION FORM

1-Name (First, MI, Last) Carley S. Waker		2-LWDA # Bay Consortium (LWDA XIII)		3-Date 3/26/2024	
4-Street Address 1701 Fall Hill Avenue, Suite 106			13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>		
5-City Fredericksburg		6-County			
7-State Virginia		8-ZIP <small>22401</small>			
9-Home Phone (include area code) (336)501-3320		10-Work Phone (include area code) (540) 373-9508			
11-FAX		12-E-Mail cwalker@fxbgchamber.org			
15-LWDA Name Bay Consortium (LWDA XIII)			14-Recommended for (see section number)		
16-Labor/ CBO/ Apprenticeship Representative Fredericksburg Regional Chamber of Commerce			16- Labor/ CBO/ Apprenticeship <input checked="" type="checkbox"/>		
<small>Title</small> Labor <input type="checkbox"/> <small>Organization</small> CBO <input checked="" type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>			17-Private Sector (Business) <input type="checkbox"/>		
17-Private Sector (Business) Representative			18-Education <input type="checkbox"/>		
Title _____			19-VEC <input type="checkbox"/>		
Business _____			20-Economic Development <input type="checkbox"/>		
Type of Business _____			21-VDARS/VDBVI <input type="checkbox"/>		
18-Education Representative			22-DSS <input type="checkbox"/>		
Title _____			23-Optional/Other <input type="checkbox"/>		
Institution _____			Minority-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>			Female-Owned Business Yes <input type="checkbox"/> No <input type="checkbox"/>		
20-Economic Development Representative			Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>		
Title _____			Number of Employees _____		
24-Nominator			19-VEC Representative		
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>			Title _____		
<small>Signature</small> _____ <small>Date</small> _____			21-VDARS/VDBVI Representative		
Susan G. Spears 3/26/24			Title _____		
<small>Printed/Typed Name & Title of Nominator</small>			22-DSS Representative		
Susan G. Spears, President & CEO			Title _____		
<small>Nominator Organization</small>			23-Optional/ Other Representative		
FXBG Regional Chamber of Commerce			Title _____		
<small>Phone</small> _____ <small>FAX</small> _____			Agency _____		
540-373-9400			25-Action by Chief Elected Official		
<small>Email</small> _____			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.		
			Term of Appointment: From _____ To _____		
			<small>Signature of Chief Elected Official</small> _____ <small>Date</small> _____		

Carley Swaim Walker

Vice President of Programs & Events
Workforce NOW Director
Fredericksburg Regional Chamber of Commerce



Carley is an exceptional leader with a dynamic and positive approach to community growth and business development. She has a 17-year career in non-profit management with a high skill set in fundraising, program and even creation, partnership development and community engagement. Prior to her role at the Chamber, she served as the Executive Director of the Volunteer Center of the Triad in Greensboro, NC for 8 years.

As the Vice President of Programs & Events at the Fredericksburg Regional Chamber of Commerce and the Director of the Chamber's nonprofit foundation, Workforce NOW, Carley has demonstrated her ability to revitalize and lead an organization to success. Her commitment to fostering workforce development among young people reflects her dedication to shaping a strong future for the Rappahannock region.

Under Carley's leadership, Workforce NOW has evolved from a dormant nonprofit into a thriving entity, making a significant impact through initiatives such as scholarship programs, leadership gatherings in the workforce and education sectors, and events like the Intern Expo and Mock Interview Day. Her innovative thinking has also played a crucial role in driving growth and success in the events and marketing departments at the FXBG Regional Chamber.

Beyond her professional roles, Carley actively contributes to the community as the Chair of the Rappahannock United Way's Women United Council and through volunteer work with various local, state, and international organizations including the Association of Junior Leagues International. Her educational background, with a bachelor's degree in organizational communication and master's in Non-Profit Management (MPA) from the University of North Carolina at Greensboro, equips her with a strong foundation for effective leadership. Carley earned her Non-profit Management Certification from Duke University in 2014. Carley is a current fellow, completing year 2 of 4, of the Institute of Organization Management through the US Chamber of Commerce, attending the Northeast Institute at Villanova University. Carley was recently accepted into Cohort 9 of the Business Leads Fellowship Program among 31 other leaders spanning the world, through the US Chamber of Commerce, focusing on workforce development and education.

Carley's passion for community advocacy shines through in her commitment to women and children's rights, inclusion, and accessibility to education for all. However, her favorite roles extend beyond her professional accomplishments; she finds immense joy and fulfillment in being a mom to her energetic, curious 5-year-old daughter and a supportive wife and true partner in crime to her husband Brian. Carley's favorite place is on the beach, in a lounge chair, with a great book, with no other place to be.

Vacancies

BCWDB Membership			
Locality	Name	Representation	Term
Accomack	Beverly Davis	Business	2025
	Shawn Hildebrand	Business	2025
Caroline	Felicia Ansia	Business	2024
	Gary Wilson	Economic Development	2024
Essex			
Fredericksburg	Ian Ginger	Economic Development	2025
	Dennis Parsons	Business	2026
King and Queen	Jaclyn Ammons	Business/CBO	2028
King George			
King William			
Lancaster	Jennifer Bowhey	Business	2025
Mathews	Marianne Gibbs	Mathews County School Board	2028
Middlesex	Joshua Gemerek	CBO	2026
	Kendall Webre	Business	2024
Northampton	Ashley Forbes	Business	2025
Northumberland	Benjamin Whanger	Business	2025
Richmond	Kyle Allwine	Business	2028
	Sara Carroll	Business/CBO	2024
Spotsylvania	Melvin Carter	Business/Labor	2024
	Stephen Cox	Business/CBO	2026
Stafford	Matthew Weaver	Business	2025
Westmoreland	Brittany Metts	Business	2026
	Gregory Moon	Business	2027
Required Members			
	Name	Representation	Term
RM	Hosey Burgess	State Employment Agency	2025
RM	Tracy Elliott	Middle Peninsula R.A.C.E.	2028
RM	Brian Hall	Eastern Shore Community College	2027
RM	Tracy Harrington	Vocational Rehabilitaiton	2024
RM	Marjorie Lampkin	Rappahannock Community College	2027
RM	Robert Dixon	Germanna Community College	2027
RM	Vanesa Livingstone	Local Department of Social Service	2026
RM	Raymond Staton Jr.	Labor/Apprenticeship	2027
RM	Deborah Warf	State Employment Agency	2027
Business		55%	
CBO/Labor		17%	